



**Republic of the Philippines
NATIONAL PRIVACY COMMISSION
DATA PROTECTION OFFICER REGISTRATION**

Note: The personal information submitted herein shall be used for your registration with the National Privacy Commission. Supporting documents should be attached with this form, which shall be validated by the Commission. You may find the list of supporting documents in our guidelines posted on our website.

All the information submitted herein shall be used for the purpose stated above and other legitimate interests of NPC as mandated by law. Information that are matters of public interest may be disclosed to the public. Rest assured that security controls are implemented to protect all the information in this document.

PERSONAL INFORMATION CONTROLLER / PERSONAL INFORMATION PROCESSOR

NAME OF THE ORGANIZATION **SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES**
 WEBSITE (URL) **sgop.org.ph** EMAIL ADDRESS **sgopinc@gmail.com**
 COMPANY ADDRESS **Room 414 Manila Astral Tower 1330 Taft Ave cor Padre Faura St. Ermita Manila** CONTACT NO.

HEAD OF THE ORGANIZATION

LAST NAME **COLE** EMAIL ADDRESS **lillimay31@gmail.com**
 FIRST NAME **LILLI MAY** CONTACT NO. **09178555316**
 MIDDLE INITIAL **T.**
 OFFICIAL DESIGNATION **President**

DATA PROTECTION OFFICER

LAST NAME **SICAM** EMAIL ADDRESS **rensicam@yahoo.com**
 FIRST NAME **RENEE VINA** TEL NO. **83531688**
 MIDDLE INITIAL **G.** MOBILE NO. **09173276182**
 OFFICIAL DESIGNATION **Public Relations Officer** DATE OF DESIGNATION AS DPO **January 1, 2022**

SWORN STATEMENT

I declare under oath that this Registration Form is accomplished by Data Protection Officer, and is a true, correct and complete statement and pursuant to the provision of the pertinent laws, rules and regulations of the Republic of the Philippines. I also authorize the National Privacy Commission to verify/validate the contents stated herein.

LILLI MAY C. TESORO-COLE, M.D.
 Head of Agency
 (Signature over Printed Name)

RENEE VINA G. SICAM
 Data Protection Officer
 (Signature over Printed Name)

SUBSCRIBE and SWORN to before me, this **FEB 28 2022**, who exhibited to me (his/her) Government Issued ID No. _____ issued at _____ on _____.

Doc. No. 465
 Page No. 94
 Book No. III
 Series of 2022

ATTY. DARWIN S. OCAMPO
 ADM. MATTER NO. NP-024
Notary Public
 Commission Until Dec. 31, 2022
 BPC Corporate Center
 Mindanao Ave. East, Greater Lagro
 Novena, Quezon City
 Roll No. 59193
 Ptn No. 2465813 / 1-4-2622/QC
IBP No. 175031/ 1.6.2022/Q.C Chapter I



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
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Please choose ALL SECTORS which your organization belongs to.

GOVERNMENT

- Executive Department
 - Department
 - Bureau
 - Agency
 - Office
- Legislative Department
- Judicial Department
 - Supreme Court
 - Court of Appeals
 - Regional Trial Court
 - MTC, MeTC, MTCC, MCTC
- Constitutional Office

LOCAL GOVERNMENT UNITS

- Provincial
- City/Municipality
- Barangay

GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS

- Government Financial Institution
- Trade, Area Development & Tourism
- Educational & Cultural
- Gaming
- Energy and Materials
- Agricultural, Fisheries, & Food
- Utilities & Communications
- Healthcare Services
- Others (please specify)

INTERNATIONAL ORGANIZATIONS

- United Nations Agency
- Foreign Embassy in the Philippines
- Others (please specify)

BANKS

- Universal Bank
- Commercial Bank
- Thrift Bank
- Rural Bank
- Cooperative Bank
- Others (please specify)

NON-BANKS

- Non-Bank with Quasi-Banking Function
- Non-Stock Savings & Loans Association
- Offshore Banking Unit in the Philippines
- Representative Office in the Philippines
- Pawnshop
- Remittance Center
- Commercial Loan Provider
- Credit Union
- Social and Community Lending
- Leasing Company
- Currency Exchange
- Other Non-Bank Financial Institution
- Others (please specify)

INSURANCE AND PRE-NEED PROVIDERS

- Life Insurance
- Non-Life Insurance
- Professional Reinsurer
- Insurance Broker
- Reinsurance Broker
- Mutual Benefit Association
- Accredited Actuary
- Services Insurance Company
- Pre-Need & Servicing Company
- Others (please specify)

 HEALTH MAINTENANCE ORGANIZATION **HEALTH FACILITIES**

- Hospital
- Birthing Home
- Infirmary
- Social Hygiene Clinic
- Rural Health Unit
- Drug Abuse Treatment & Rehabilitation Center
- Barangay Health Station
- Diagnostic or Therapeutic Facility
- Specialized Out Patient Facility
- Ambulatory Surgical Clinic (ASC)
- Custodial Care Facility (e.g., Nursing Home)
- Others (please specify)

 PHARMACEUTICAL

- Mainline/Brand Developer
- Research & Development
- Generic
- Others (please specify)

 MEDIA AND SOCIAL MEDIA

- Television Network
- Radio Broadcasting Station
- Publishing House
- Social Networking Site
- Mobile Application
- Others (please specify)

 EDUCATION

- State University and College (SUC)
- Private University, College and/or Other Institution of Higher Learning
- Private Secondary Educational Institution
- Public Secondary Educational Institution
- Private Elementary Educational Institution
- Public Elementary Educational Institution
- Private Primary Educational Institution
- Public Primary Educational Institution
- Other Schools and Training Institution
- Others (please specify)

 TELECOMMUNICATIONS

- Telecommunications Network
- Internet Service Provider
- Media Service Provider
- Cable TV Operator
- Others (please specify)

 BUSINESS PROCESS OUTSOURCING

- Knowledge Process Outsourcing and Back Office
- Animation
- Call Center
- Software Development
- Game Development
- Engineering Design
- Medical Transcription
- Others (please specify)

 RETAIL/DIRECT MARKETING

- Direct Marketing
- Retail
- Telemarketing
- Supermarket
- Convenience Store
- Non-Shop Retail (E-Commerce)
- General Merchandise
- Warehouse Store
- Service-Related Establishment (e.g., salon)
- Rental Place (e.g., sing-along spot)
- Other Establishments Engaged in Retail/Direct Marketing
- Others (please specify)

MANUFACTURING/PRODUCTION

UTILITIES

- Electric Power Company
- Water and Wastewater Services Company
- Oil & Gas Company
- Steam and Airconditioning Supply
- Integrated Service Provider (e.g., maintenance, repair, operations)
- Others (please specify)

MANPOWER AGENCIES

- Landbased
- Seabased/Maritime Manning
- Others (please specify)

TRANSPORTATION, STORAGE AND LOGISTICS

- Public Utility Vehicles Operator (e.g., bus, jeepney, taxi)
- Ride-Hailing Operator (e.g., Grab, Angkas)
- Cargo Trucking
- Service Vehicle Operator (e.g., rent-a-car, tourist vehicle, limousines)
- Storage
- Others (please specify)

REAL ESTATE

- Agricultural
- Commercial (e.g., office, shopping center)
- Residential (e.g., condominium, townhouse)
- Industrial (e.g., manufacturing building, warehouse)
- Cemetery and Columbarium Devt., Selling, Renting, Leasing and Operating
- Construction Industry
- Others (please specify)

TOURISM

- Hotels and Accommodations
 - Casino Hotel
 - Resort & Spa Resort Hotel
 - Bed & Breakfast Homestay
 - Budget Hotel
 - Luxury Hotel
 - Dorm Hotel
 - Pension House
- Food and Beverage (e.g., restaurant, cafe, fastfood center)
- Travel Agency, Tour Operator and other Tourist Guide Services
- Adventure and Recreation (e.g., camping)
- Attraction (e.g., historical site, cultural center)
- Events & Conference (e.g., Film/Music Festival Promoter, Cultural Events Promoter)
- Others (please specify)

OTHERS (PLEASE SPECIFY)

Medical subspecialty society



SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES, INC

SECRETARY'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS

I, CAROLYN R. ZALAMEDA-CASTRO, MD, MSc, Filipino, of legal age, and with postal address at 3 Malumanay Street, Sikatuna Village, Quezon City, under oath, depose and say that:

1. I am the Board Secretary of The Society of Gynecologic Oncologists of the Philippines, Inc (SGOP), duly organized and existing under and by virtue of the laws of the Philippines, with principal office at Unit 414 Manila Astral Towers, 1330 Taft Avenue cor Padre Faura St, Ermita, Manila.
2. I hereby certify that Dr. Renee Vina G. Sicam has been appointed as the Data Privacy Officer of SGOP starting January 1, 2022.

IN WITNESS WHEREOF, I have hereunto affixed my signature this 28th day of February, 2022 at Manila.

Carly

CAROLYN R. ZALAMEDA-CASTRO, MD, MSc
Affiant

Republic of the Philippines)
City of Manila)

SUBSCRIBED AND SWORN to before me this ___ day of FEB 28 2022,
_____, affiant having exhibited his/her Community Tax Certificate No./ ID No.
_____ issued on _____ at _____.

Doc. No. 464 ;
Page No. 90 ;
Book No. 14 ;
Series of 2022 .

Ricardo S. Ocampo
ATTY. RICARDO S. OCAMPO
ADM. MATTER NO. MP-024
Notary Public
Commission Until Dec. 31, 2022
BDC Corporate Center
Mindanao Ave. Extn. Greater Lagro
Novaliches, Quezon City
Roll No. 59193
Ptr No. 2463813 / 1.4.2022/QC.
IRP No. 175031/ 1.6.2022/Q.C Chapter



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION

Ground Floor, Secretariat Building, PICC
City Of Pasay, Metro Manila

COMPANY REG. NO. 126237

**CERTIFICATE OF FILING
OF
AMENDED ARTICLES OF INCORPORATION**

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the amended articles of incorporation of the

**THE SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF
THE PHILIPPINES, FOUNDATION INC.**

(Amending Article III thereof)

copy annexed, adopted on August 03, 2016 by majority vote of the Board of Trustees and by the vote of two-thirds of the members of the corporation, and certified under oath by the Corporate Secretary and a majority of the said board was approved by the Commission on this date pursuant to the provisions of Section 15 of the Revised Corporation Code of the Philippines, Republic Act No. 11232, which took effect on February 23, 2019, and copies thereof are filed with the Commission.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this Commission to be affixed to this Certificate at Pasay City, Metro Manila, Philippines, this 8th day of March, Twenty Twenty One.

GERARDO E. DEL ROSARIO
Director

Company Registration and Monitoring Department

AWF/qba

COVER SHEET

for Applications at COMPANY REGISTRATION AND MONITORING DEPARTMENT

Nature of Application

SEC Registration Number

AMENDMENT

1 2 6 2 3 7

Former Company Name

S O C I E T Y O F G Y N E C O L O G I C A L O N C O L
O G I S T S O F T H E P H I L I P P I N E S
F O U N D A T I O N I N C O R P O R A T I O N

AMENDED TO:
New Company Name

[Empty grid for New Company Name]

Principal Office (No./Street/Barangay/City/Town)Province)

U N I T 4 1 4 M A N I L A A S T R A L T O W E R
1 3 3 0 T A F T A V E N U E C O R N E R P A D R E
F A U R A S T R E E T E R M I T A M A N I L A

COMPANY INFORMATION

Company Email Address

Company's Telephone Number/s

Mobile Number

sgopinc@yahoo.com

353-1688

09327282864/ 09260150172

CONTACT PERSON INFORMATION

The designated person **MUST** be a Director/Trustee/Partner/Officer/Resident Agent of the Corporation

Name of Contact Person

Email Address

Telephone Number/s

Mobile Number

MARIA JULIETA GERMAR

sgopinc@yahoo.com

353-1688

Contact Person's Address

[Empty grid for Contact Person's Address]

To be accomplished by CRMD Personnel

Assigned Processor

Date

Signature

[Signature]

1/31/200

[Signature]

Document I.D.

PROCESSED BY
COUNTER OFFICER
PROCESSOR

Joyu

Received by Corporate Filing and Records Division (CFRD)

Forwarded to:

- Corporate and Partnership Registration Division
- Green Lane Unit
- Financial Analysis and Audit Division
- Licensing Unit
- Compliance Monitoring Division

[Handwritten notes and signatures in the bottom right section]

AMENDED
ARTICLES OF INCORPORATION
OF
**THE SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES,
FOUNDATION, INC.**

(a non-stock, non-profit corporation)

KNOW ALL MEN BY THESE PRESENTS:

That we, all of age, all of whom are citizens and residents of the Republic of the Philippines, have this day voluntarily associated ourselves together for the purpose of forming a non-stock, non-profit corporation under the law of the Republic of the Philippines.

AND WE HEREBY CERTIFY:

FIRST: That the name of the corporation shall be:

**“THE SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE
PHILIPPINES, FOUNDATION, INC.”**

SECOND: That the purposes for which such corporation is formed are as follows:

1. To promote and continuously elevate and upgrade the practice of gynecologic oncology;
2. To disseminate old and new knowledge about gynecologic cancer;
3. To promote, support and finance publication of reports prepared under the auspices of the foundation;
4. To organize staff and finance resource projects which may be established in the furtherance of the purposes and objectives of this foundation;
5. To receive and/or give grants, gifts, legacies, donations, contributions, endowments and financial aids or loans from any source whatsoever, and to make use of them in operating enterprises, activities and businesses as may be necessary to carry out the objectives of this foundation;

6. To invest or exchange any portion of its donations, revenues, earnings or capital in the purchase or acquisition of shares of stock or bonds of other corporations, and in real estate and other kinds of investments, and to these ends, to deal with any manner whatsoever with any of its holdings, properties, investments and shares of stock as the corporation may devise or need from time to time to carry out the purposes and objectives of this foundation;
7. Generally, to do all such things, transact such business, exercise such powers and authority as may be directed necessary, suitable or proper for the accomplishment of any of the purpose or the attainment of any one or more of the objects herein enumerated or which shall appear at anytime conducive to, or expedient, for the foundation, it being expressly understood however, that whatever assets that may remain at the expiration of the term of existence or dissolution of the foundation for any cause provided for by law, shall be conveyed and disposed of in trust to a successor foundation to be organized by members of this foundation on the date of its dissolution, or to persons, institutions, corporations, associations or entities which are then existing and are engaged in the same purpose and activities as this foundation; and that since the purpose and essence of this foundation is purely humanitarian, scientific, educational, technologic and philanthropic, it is expressly declared that this is a corporation not for gain or individual profit and that no dividend shall ever be declared or paid to any of its members, and that at least 51% of the foundation's gross income shall be devoted to undertake, directly finance, or assist fundamental or pure research, developmental work and/or economic evaluation, applied research and/or the granting of scholarships for scientific and technological manpower training, including the establishments of professorial chairs in health sciences and other educational fields.

THIRD: That the place where the principal office of the corporation is located at Unit 414 Manila Astral Tower, 1330 Taft Avenue, Ermita, Manila(As amended on August 3, 2016);

FOURTH: That the term for which said corporation is to exist shall be FIFTY (50) years from and after the date of incorporation;

FIFTH: That the names, nationalities and residences of the incorporators of said corporation are as follows;

	<u>NAME</u>	<u>NATIONALITY</u>	<u>RESIDENCE</u>
1.	Luciano S.J. Sotto TAN-1548-022-1	Filipino	6 Encarnacion, Magallanes Village, Makati, Metro Manila
2.	Augusto Manalo TAN-M5420-A-0535 A-0	Filipino	46 L. Castillo, Quezon City

3. Isidro Benitez TAN-1082-203-9	Filipino	19 Mercedes, Bel-Air, Makati
4. Genara M. Limson Tan-2079-350-1	Filipino	8 Abueva St., Corinthian Gardens, Quezon City
5. Rainerio Abad TAN-A 1360L-3056 A-6	Filipino	180 T. Morato, Quezon City
6. Angeles P. Cruz TAN-C6250-C2332-A-3	Filipino	656 M. Naval St., Navotas, Metro Manila
7. Virgilio Oblepias TAN-01413-D1537-A-1	Filipino	Don Rufino Ave., Corner Santan St., Tahanan Village, Sucat, Parañaque
8. Cecilia L. Llave TAN-70649157	Filipino	132 Retonia St., Tahanan Village, Sucat Parañaque
9. Thelma M. Buerano TAN- 5660963-U	Filipino	Lot 14 Blk. 1 Colt St., Rancho Estate Subd., Marikina, Metro Manila
10. Norma Diy TAN-4601-796	Filipino	186-B Dominguez St., Pasay City, Metro Manila

SIXTH: That the number of trustees of the corporation shall be seven (7) and shall be persons of good character and standing in the community.

SEVENTH: That the names and residences of the trustees of the corporation who are to serve until their successors are elected and qualified as provided by the By-Laws are as follows:

NAME	RESIDENCE
1. Luciano S.J. Sotto	6 Encarnacion, Magallanes Village, Makati, Metro Manila
2. Augusto Manalo	46 L. Castillo, Quezon City
3. Isidro Benitez	19 Mercedes, Bel-Air, Makati, Metro Manila
4. Genara M. Limson	8 Abueva St., Corinthian Gardens, Quezon City
5. Rainerio Abad	180 T. Morato, Quezon City
6. Angeles P. Cruz	656 M. Naval St., Navotas, Metro Manila
7. Virgilio Oblepias	Don Rufino Ave. Corner Santan St., Tahanan Village, Sucat Parañaque

EIGHT: That the amount of money to be devoted to the maintenance of said corporation is such sum as may from time to time be received from membership fees, contribution, donation and/or endowment from the government or the public, and such property or money as may from time to time be received or acquired by deed, grant, devise, bequest or gift.

Articles of Incorporation
Page four (4)

NINTH: That Angeles Padilla-Cruz has been elected by the member as treasurer of the corporation, to act as such until his successor is duly elected and qualified in accordance with the By-Laws and that as such treasurer, he has been authorized by the corporation to receipt in its name all contribution and /or donations given to the corporation.

IN WITNESS WHEREOF, we have hereunto set our hands this 30th day of March, 1985, in the City of Manila, Philippines.

(Sgd) LUCIANO S.J. SOTTO

(Sgd) AUGUSTO MANALO

(Sgd) ISIDRO BENITEZ

(Sgd) VIRGILIO OBLEPIAS

(Sgd) GENARA M. LIMSON

(Sgd) CECILIA L. LLAVE

(Sgd) RAINERIO ABAD

(Sgd) THELMA M. BUERANO

(Sgd) ANGELES P. CRUZ

(Sgd) NORMA DIY

SIGNED IN THE PRESENCE OF:

A C K N O W L E D G E M E N T

REPUBLIC OF THE PHILIPPINES)
C I T Y O F M A N I L A) SS.

BEFORE ME, this 11th day of April, 1985, in the City of Manila, personally appeared the following:

Articles of Incorporation
Page five (5)

LUCIANO S.J. SOTTO	- Res. Cert. #16291722-D Makati, Metro Manila	2-4-85
AUGUSTO MANALO	- Res. Cert.#9098311 Quezon City	3-28-84
ISIDRO BENITEZ	- Res. Cert.#9544476 Makati, Metro Manila	1-3-85
GENARA M. LIMSON	- Res. Cert.#16468726 Pasay City	2-13-85
RAINERIO ABAD	- Res. Cert.#15177571 Quezon City	1-4-85
ANGELES P. CRUZ	- Res. Cert.#1006549-D Navotas, Metro Manila	1-8-85
VIRGILIO OBLEPIAS	- Res. Cert.#1787018-D Parañaque, Metro Manila	1-24-85
CECILIA L. LLAVE	- Res. Cert.#12773663 Quezon City	1-2-85
THELMA M. BUERANO	- Res. Cert.#15882-F Manila	1-18-85
NORMA DIY	- Res. Cert.#9098311 Pasay City	2-2-85

known to me and to me known to be the same persons who executed the foregoing instrument entitled Articles of Incorporation of the SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES, INC., and they acknowledged to me that the same is their free and voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and place above written.

(Sgd)

DOC. NO. 309;
PAGE NO. 63;
BOOK NO. 10;
SERIES OF 1985.

CESAR L. BARZAGA
Notary Public
Until December 31, 1986
PTR No. 4747850 Manila
January 10, 1985

SECURITIES AND EXCHANGE COMMISSION
CRMD
FEB 26 2021
RECEIVED
Pv: _____ Time: _____

TRUSTEES' CERTIFICATE

KNOWN ALL MEN BY THESE PRESENTS:

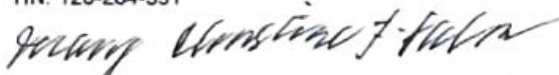
We, the undersigned Board of Trustees and the Corporate Secretary of **THE SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES, FOUNDATION, INC.**, do hereby certify that the Articles of Incorporation and By-Laws of said corporation was amended by the a majority vote of the trustees and (2/3) of its membership at a meeting held on 03 August 2016, at the Crowne Plaza Manila, Ortigas, Pasig City.

The amendment of the Articles of Incorporation pertains to the address of the corporation which shall now be "Unit 414 Manila Astral Tower, 1330 Taft Avenue, Ermita, Manila".

While, on the other hand, the board of trustees agreed and voted for the adoption of the new by-laws.

BOARD OF TRUSTEES



Dr. Ma Cynthia F. Tan
TIN: 120-284-331


Dr. Mary Christine F. Palma
TIN: 111-233-036


Dr. Maria Julieta V. Gempar
TIN: 186-556-235


Dr. Jean Anne B. Toral
TIN: 186-556-176

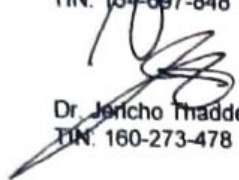

Dr. Jocelyn Z. Mariano
TIN: 513-182-111


Dr. Doris R. Benavides
TIN: 908-900-114

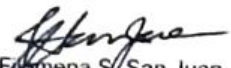

Dr. Teresita B. Cardenas
TIN: 115-508-341


Dr. Lilli May T. Cole
TIN: 111-999-860


Dr. Benjamin D. Cuenca
TIN: 154-697-848


Dr. Jericho Thaddeus P. Luna
TIN: 160-273-478


Dr. Manuel S. Manabat
TIN: 132-018-428


Dr. Filomena S. San Juan
TIN: 111-215-018


Dr. Maria Lilibeth L. Sia Su
TIN: 111-236-537

COUNTERSIGNED:


Maria Julieta V. Germa, MD
CORPORATE SECRETARY

SUBSCRIBED AND SWORN to before me this JAN 25 2021 day of _____,
at CITY OF MANILA Philippines, affiants exhibited to me their
Tax Identification Numbers indicated below their signatures.

NOTARY PUBLIC

Doc No. 17
Page No. 17
Book No. SEP
Series of 2021


ATTY. JOEL E. PANER
NOTARY PUBLIC COMMISSION NO. 2020-013
Issued on: 01/20/2020 Until: 12/31/2021 MANILA
UNIT 287 104 2 EAST AVE., MALATE, MANILA
BUREAU OF INTERNAL REVENUE No. 2022/15-12-00
PUBLISHED BY THE 2021 MANILA / TIN 10406360
INCOME COMPLIANCE No. VI-0013321/04-14-2022



OFFICIAL RECEIPT

Republic of the Philippines
DEPARTMENT OF FINANCE
SECURITIES AND EXCHANGE COMMISSION
Secretariat Building, PICC Complex
Roxas Boulevard, Pasay City, 1307



Accountable Form No. 51 Revised 2006	ORIGINAL
DATE February 26, 2021	No. 1968923

PAYOR THE SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES FOUNDATION, INC.
MANILA

NATURE OF COLLECTION	ACCOUNT CODE	RESPONSIBILITY CENTER	AMOUNT
Amended Articles of Incorporation	4020107000	CRMD (606)	1,000.00
Documentary Stamp Tax	4010401000	(4010401)	30.00
Legal Research Fee (A0823)	2020105000	(131)	10.00
TOTAL			PHP 1,040.00

AMOUNT IN WORDS
ONE THOUSAND FORTY PESOS AND 00/100

<input checked="" type="checkbox"/> Cash <input type="checkbox"/> Treasury Warrant <input type="checkbox"/> Check <input type="checkbox"/> Money Order	Received the Amount Stated Above Rudina S. Atienza COLLECTING OFFICER
Treasury Warrant, Check, Money Order Number	O.R. No. 1968923
Date of Treasury Warrant, Check, Money Order	

NOTE: Write the number and date of this receipt on the back of treasury warrant, check or money order received.



Machine Validation:

ORR 1968923
Rudina G. Atienza

February 26, 2021 11:43am
PHP1,040.00



Republic of the Philippines
DEPARTMENT OF FINANCE
SECURITIES AND EXCHANGE COMMISSION
Secretariat Building, PICC Complex
Roxas Boulevard, Pasay City, 1307



PAYMENT ASSESSMENT FORM

No. 20210120-2963343

DATE 01/20/2021	RESPONSIBILITY CENTER CRMD
PAYOR: THE SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES FOUNDATION, INC. MANILA	

NATURE OF COLLECTION	QUANTITY	ACCOUNT CODE	AMOUNT
Amended Articles of Incorporation		4020102000 (606)	1,000.00
Legal Research Fee (A0823)		2020105000 (131)	10.00
Documentary Stamp Tax	1	4010401000 (4010401)	30.00
—NOTHING FOLLOWS—			

TOTAL AMOUNT TO BE PAID **Php 1,040.00**

Assessed by: w/glory FOR: <i>[Signature]</i>	Amount in words: ONE THOUSAND FORTY PESOS AND 00/100
Remarks: PRE-PROCESSED THROUGH ELECTRONIC MAIL - ASSIGNED TO ATTY. FLORES	

SEC Landbank Accounts

Landbank Region/Area	SEC Clearing Account	SEC Account
Region II, III-A, III-B, IV, Area IV-A, AREA IV-B, and Region VIII	3402-2319-20	Head Office / Tarc
Region IV	3402-2319-38	Baguio
Region V	3402-2319-46	Legaspi
Region VI	3402-2319-54	Iloilo / Bacolod
Region VII	3402-2319-62	Cebu
Region IX	3402-2319-70	Zamboanga
Region X	3402-2319-89	Cagayan De Oro
Region XI & XII	3402-2319-97	Davao

Breakdown Summary

FUND ACCOUNT	AMOUNT	ACCOUNT #
BTR Account	10.00	see SEC clearing accounts
BTR Account - DST/Tax Remittance	30.00	see SEC clearing accounts
SEC RCC Current Account	1,000.00	3752-1001-43
TOTAL	Php 1,040.00	

Notes:

- A. This form is valid for forty-five (45) calendar days from the date of Payment Assessment Form
- B. Accepted modes of payment at SEC Main Office, Pasay City:
1. Cash 2. Manager's/Cashier's Check 3. Postal Money Order
- C. Accepted mode of payment at selected Landbank branches:
1. Cash 2. Manager's/Cashier's Check payable to the Securities and Exchange Commission
- D. For check payment, please prepare separate checks per fund account as indicated on the breakdown summary. All checks must be payable to Securities and Exchange Commission
- E. For over the counter payment at LandBank, preparation of oncall payment or deposit slip shall be per fund account as indicated on the breakdown summary.
If fund code is BTR, use an oncall payment slip.
If fund code is SRC or RCC, use a regular deposit slip.
Send through email the copy of the machine-validated oncall payment slip / deposit slip to the issuer of this PAF to confirm that payment has been made.
- F. ANY ALTERATIONS WILL INVALIDATE THIS FORM

For National Capital Region (NCR), payments are only allowed thru the ff. Landbank branches:

Name of Branch	SEC Clearing Account
Edsa Greenhills	3402-2319-20
Edsa Congressional	
Araneta E.O.	
YMCA	
DOTC	
Ortigas E.O.	
Muntinlupa	
North Avenue	



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
Secretariat Building PICC Complex, Roxas Boulevard
Pasay City, 1307

CORPORATE STATUS

Date: 28 October 2019
SEC Registration No. : 0000126237
Company Name: THE SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES, FOUNDATION INC.
Entity Type: Non-stock Corporation, With secondary license
Printed by: Jeennette Ramos

Department	Status	Remarks	Date
HEAD OFFICE			
CRMD			
CMD	Cleared		Oct 25 2019
CPRD	Cleared		Oct 25 2019
CFRD	Cleared		Oct 25 2019
FAAD	Cleared		Oct 25 2019
LU	Cleared		Oct 25 2019
CGFD	Cleared		Oct 25 2019
MSRD	Cleared		Oct 25 2019
EIPD	Cleared		Oct 25 2019
OGC	Cleared		Oct 25 2019
SOs			
SOs	Cleared		Oct 25 2019
EOs			
EOs	Cleared		Oct 25 2019



OFFICIAL RECEIPT
 Republic of the Philippines
 DEPARTMENT OF FINANCE
 SECURITIES AND EXCHANGE COMMISSION
 Secretariat Building, PICC Complex
 Roxas Boulevard, Pasay City, 1307



Accountable Form No. 51
 Revised 2006 **ORIGINAL**

DATE October 28, 2019 No. **1852478**

PAYOR THE SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES, FOUNDATION INC.

NATURE OF COLLECTION	ACCOUNT CODE	RESPONSIBILITY CENTER	AMOUNT
Penalties/Fines	402011	CGFD 000(609)	16,512.50

TOTAL PHP 16,512.50

AMOUNT IN WORDS SIXTEEN THOUSAND FIVE HUNDRED TWELVE PESOS AND 50/100

<p>Received <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Treasury Warrant <input type="checkbox"/> Check <input type="checkbox"/> Money Order</p>	<p align="center">Received the Amount Stated Above</p>
<p>Treasury Warrant, Check, Money Order Number</p>	<p align="center">KIMBERLY A. SUECO COLLECTING OFFICER</p>
<p>Date of Treasury Warrant, Check, Money Order</p>	<p>O.R. No. 1852478</p>

NOTE: Write the number and date of this receipt on the back of treasury warrant, check or money order received.

**Society of Gynecologic Oncologists of the Philippines,
Foundation, Inc.**

(a non-stock, non-profit organization)

KNOWN ALL MEN BY THESE PRESENTS:

That we, the Board of Trustees of the SGOP, all of whom are citizens and residents of the Republic of the Philippines, have this day certified that the following by-laws of the SGOP was approved by us and was unanimously adopted by the members of the Society:

BY LAWS OF THE
SOCIETY OF GYNECOLOGIC ONCOLOGISTS OF THE PHILIPPINES

Preamble

We, a Society of competent, proficient and compassionate gynecologic oncologists, invoking the blessings of Almighty God, dedicated to serve the Filipino women by continuously upgrading the practice of gynecologic oncology through dissemination of basic and advanced knowledge in gynecologic cancer, promoting research and ensuring the standards of training in the field of gynecologic oncology, do hereby ordain and promulgate this Constitution.

Article I. Name of the Society and Seal

The organization shall be called the Society of Gynecologic Oncologists of the Philippines (Foundation), Incorporated or SGOP. It shall have a seal in such a form and design may be determined by the board.

Article II. Office of the Society

The office of the SGOP shall be in Unit 414 Manila Astral Tower, 1330 Taft Avenue, Ermita, Manila, 1000.

Article III. Vision and Mission of the Society

An exemplary organization of gynecologic oncologist and specialists of related disciplines committed to the continuous upgrading of the standards of practice, teaching, research in

the field of gynecologic oncology in the Philippines resulting in a Filipino nation free of gynecologic cancer.

Article IV. Objectives of the Society

The following shall be the objectives of the Society:

1.) To establish, maintain and continuously upgrade the standards of practice of gynecologic oncology in the Philippines;

2.) To disseminate basic and advanced knowledge about gynecologic cancer;

3.) To promote, support and finance publication of reports prepared under the auspices of the foundation;

4.) To promote research in gynecologic oncology;

5.) To maintain good relationship with other societies of similar interests, both local and international;

6.) To promote the general welfare of its members;

7.) To render community service to promote women's health;

8.) To receive and/or give grants, gifts, legacies, donations, contributions, endowments and financial aids or loans from any source whatsoever, and to make use of them in operating enterprises, activities and businesses as may be necessary to carry out the objectives of this foundation;

9.) To invest or exchange any portion of its donations, revenues, earnings or capital in the purchase or acquisition of shares of stock or bonds of other corporations, and in real estate and other kinds of investments, and to these ends, to deal with any manner whatsoever with any of its holdings, properties, investments and shares of stock as the corporation may devise or need from time to time to carry out the purposes and objectives of this foundation;

10.) Generally, to do all such things, transact such business, exercise such powers and authority as may be directed necessary, suitable or proper for the accomplishment of any of the purpose or the attainment of any one or more of the objects herein enumerated or which shall appear at any time conducive to, or expedient, for the foundation, it being

expressly understood however, that whatever assets that may remain at the expiration of the term of existence or dissolution of the foundation for any cause provided for by law, shall be conveyed and disposed of in trust to a successor foundation to be organized by members of this foundation on the date of its dissolution, or to persons, institutions, corporations, associations or entities which are then existing and are engaged in the same purpose and activities as this foundation; and that since the purpose and essence of this foundation is purely humanitarian, scientific, educational, technologic and philanthropic, it is expressly declared that this is a corporation not for gain or individual profit and that no dividend shall ever be declared or paid to any of its members, and that at least 51% of the foundation's gross income shall be devoted to undertake, directly finance, or assist fundamental or pure research, developmental work and/or economic evaluation, applied research and/or the granting of scholarships for scientific and technological manpower training, including the establishments of professorial chairs in health sciences and other educational fields.

Article V. Membership

Section 1. Categories of Members

There shall be six (6) categories of members defined as follows:

1. Diplomate
2. Fellow
3. Affiliate Fellow
4. Honorary Fellow
5. Life Member
6. Inactive Member

Section 2. Requirements for Membership

2.1 Diplomate:

2.1.1. A person who has completed training in gynecologic oncology in an accredited Institution and has passed

the certifying examinations by the Philippines Board of Gynecologic Oncology (PBG0).

2.1.2. He/She must be engaged in the practice of the subspecialty in a manner consistent with high professional and ethical standards.

2.2. Fellow:

2.2.1. A founding member of the Society or a gynecologic oncologist who has been accepted as such by the Society up to 1992 following recommendation by the PBGO or one who has been invited as such at least 2 years after certification as diplomate by the Philippine Board of Gynecologic Oncology (PBG0).

2.2.2 He/she must have engaged in the practice of the subspecialty in a manner consistent with high professional and ethical standards.

2.3. Affiliate Fellow:

2.3.1. A specialist who is directly related to and necessary for the practice of gynecologic oncology, such as radiation oncology, cytology, pathology, medical oncology, hospice and palliative care providers and who has been invited as such following unanimous vote of the Board of Trustees.

2.3.1.1. He/she must be a Fellow or a Diplomate of his specialty society.

2.3.1.2. He/she must be in active practice of his specialty.

2.3.1.3. He/she must show special interest in gynecologic oncology.

2.4. Honorary Fellow:

2.4.1. A person of national or international eminence who has greatly advanced the cause of gynecologic oncology, and/or rendered meritorious service to the Society and has been invited to become a member of the Society following a unanimous vote of the Board of Trustees.

2.5. Life Member:

2.5.1. A fellow who is at least age 65 or older or a fellow in good standing for at least 30 years.

2.6. Inactive Member:

2.6.1 Any Fellow or Affiliate Fellow who is not in active practice of his/her specialty due to old age, disability or migration and who has applied for such status for approval of the SGOP Board members.

Section 3. Duties and Privileges of Fellows and Diplomate

3.1. The following are the duties and responsibilities of a Fellows and Diplomate, to wit:

3.1.1. He/She shall at all times uphold the objectives of the Society.

3.1.2. He/She shall at all times maintain the high standards of professional conduct set forth in the Membership Pledge of the Society.

3.1.3. He/She shall conduct himself/herself in a manner consistent with the tenets and principles of the Code of Medical Ethics of the Medical Profession in the Philippines, as amended.

3.1.4. He/She shall pay annual membership dues and other assessments as determined by the Board.

3.1.5. He/She shall attend at least 2 out of 3 consecutive annual business meetings, either in person or by proxy, which should be duly notarized. If unable to do this, he shall submit a written explanation, the acceptability of which shall be determined by the Board.

3.1.6. He/she must be a member in good standing of the Philippine Medical Association (PMA) and the Philippine Obstretrical and Gynecological Society Foundation Inc. (POGS).

3.2. The following are the privileges of Fellows and Diplomate:

3.2.1. He/She shall be entitled to participate in all official functions of the Society.

3.2.2. He/She shall be entitled to Certificates of Membership.

3.2.3. He/She shall have the right to express grievances against the Society, its instrumentalities or any of its members.

3.2.4. He/She shall have the right to affix the letters F.P.O.G.S. and F.S.G.O.P. respectively, after their names.

3.2.5. The fellow and member may receive honoraria for services rendered that are funded by international and national development agencies and societies for specific services and projects.

3.2.6. He/She shall have the right to vote and be voted upon as members of the Board or as officers of the Society.

3.2.7. He/She shall have access to the Society's library.

Section 4. Sanctions

4.1. Failure to comply with Article IV Section 3 after written notification shall be a cause for sanction.

4.2. The following shall be the procedure in imposing sanctions to errant members:

4.2.1. First Notice. - The concerned officer of the Society shall give a Notice to the errant members specifying the violations committed. The errant member shall be given a period of thirty (30) days from the receipt of the notice to give a written Answer and Explanation. Failure on the part of the errant member to submit a written explanation shall mean a waiver of his/her right to be heard. The Society may review and assess the violation based on the documents at hand. Upon receipt of the Answer and Explanation and after careful deliberation, the concerned officer of the society shall issue either a Compliance Notice with Sanction or Notice to Accept the Explanation.

The errant member shall be reprimanded.

4.2.2. Second Notice. - If after the First Notice of Compliance, the errant member continuously fails to comply with its duties and responsibilities, the concerned officer of the Society shall give a Second Notice to the errant members specifying the violations committed. The errant member shall be given a period of thirty (30) days from the receipt of the notice to Answer and Explanation.

Upon receipt of the Answer and Explanation and after careful deliberation, the concerned officer of the society shall issue either a Compliance Notice with Sanction or Notice to Accept the Explanation.

As a sanction, the errant member's right to vote or be voted upon may be suspended after compliance of due process.

4.2.3. Third Notice. - The concerned officer of the society shall also give notice to the delinquent member and the delinquent member shall give an Answer and Explanation in the same manner stated above.

After the lapse of thirty (30) days, with or without a written explanation, the concerned officer shall submit the matter to the Board or committee for deliberation. Thereafter, the concerned officer of the society shall issue either a Compliance Notice with Sanction or Notice to Accept the Explanation.

Depending on the gravity of the offense committed as determined by the Committee on Credentials and Membership or Committee on Ethics for ethical violations, the errant member shall lose his/her right to vote and be voted upon as officer of the Board of Trustees, or may lose the privileges as a member of the society.

Section 5. Reinstatement of Errant Members

5.1. Following termination of membership, reinstatement may be effected after the following have been complied with:

- a. A written application for reinstatement.
- b. Payment of back dues.
- c. Attendance in the first annual business meeting after the written application for reinstatement.

5.2. Reinstatement is effected only after the majority approval of the Board of Trustees.

5.3. Oath of membership is taken at any time after reinstatement at the discretion of the Board of Trustees.

Article VI. Board of Trustees

Section 1. Functions

1.1. The Board of Trustees shall be governing body of the Society and shall set all policies consistent with the objectives of the Society.

1.2. The corporate powers of the Society shall be vested in the Board of Trustees.

1.3. It shall exercise any and all incidental and implied powers to carry out the objectives of the Society.

1.4. It shall have the general power to perform any and all acts necessary and appropriate for the best interest of the Society. While the authority of the Board of Trustees is almost absolute, it is considered prudent that the general membership be consulted on major issues or affiliations and on matter concerning contracts or projects that will encumber (substantially affect) the Society for more than three (3) years. The conditions of the contracts or projects shall be approved by a majority vote of the Board of Trustees after having determined and established that these are mutually acceptable and beneficial.

Section 2. Oath of Office

2.1. The Trustees and the Officers shall take their oath of office during the annual convention.

Section 3. Composition

3.1. There shall be thirteen (13) Trustees elected by all members present during the Society's annual business meeting.

3.2. The elected Trustees shall immediately elect from among themselves a President, a Vice-President, a Secretary, a Treasurer, and a Public Relations Officer.

3.3. The immediate past president shall be an ex-officio and will be a non-voting member of the board.

Section 4. Tenure of Office

4.1. All officers and members of the Board shall serve for a period of one (1) year which will commence on January 1 and shall terminate on the 31st of December on the same year. There shall be no limit to the number of times that a member may be re-elected to the Board. However, a President shall not be re-elected to the same post.

Section 5. Compensation

5.1. The Trustees and Officers shall not receive any salary for services rendered to the Society. However, expenses incurred in the performance of such services may be reimbursed upon the approval of the Board of Trustees.

Section 6. Resignation from an Elective or Appointive Office

6.1. Any elective or appointive officer of the Society may resign from office provided he submits his resignation in writing to the Chairman of the Board and provided further, that it is accepted by the Board of Trustees.

Section 7. Removal from Office

7.1. Members of the Board of Trustees may be removed from office by a vote of two-thirds (2/3) of the members of the Society entitled to vote; provided, however, that such removal shall take place either at a regular meeting of the Society or at a special meeting called for the purpose, and in either case, after previous notice.

Section 8. Vacancy

8.1. In case of vacancy in the Board of Trustees by reason of permanent disability, death, resignation, removal from office or any other cause, the next ranking candidate/s in the general elections shall be declared successor/s, to hold office for the unexpired period of term of the member of the Board of Trustees.

8.2. A special meeting of the Board of Trustees shall be called by the President of the Society within thirty (30) days to announce the successor to the vacated position during which the new member of the board will take oath of office.

Article VII. Executive Committee

The incumbent officers of the Board of Trustees - the President, Vice-President, Secretary, Treasurer, and Public Relations Officer - shall compose the Executive Committee of the Society with the President as the Committee "Chairperson" and the Vice-President as the "Vice Chairperson". The Committee shall meet as often as the President/Chairperson deems necessary.

Article VIII. Duties of the Officers

"Section 1. The President

1.1 Shall be the chief executive officer of the Society.

1.2 Shall preside over the Annual Business Meeting, the meetings of the Executive Committee and of the Board of Trustees.

1.3 Shall represent the Society in all its official functions.

1.4 Shall be the Ex-Officio Chairperson of all standing committees of the Society.

1.5 Shall take charge of the Society's external affairs.

1.6 Shall submit an interim report during the Annual Business Meeting and an annual report at the end of the year.

1.7 Shall serve as Editorial Consultant of the Philippine Journal of Gynecologic Oncology (PJGO).

1.8 Shall take charge of the Committee on Legislation.

Section 2. The Vice President

2.1 Shall assist the President in the discharge of his duties.

2.2 Shall perform the duties of the President during the absence or incapacity of the latter.

2.3 Shall succeed the President in case of permanent disability, death, removal from office or resignation of the latter only for the unexpired period of the term.

2.4 Shall be the overall Chairperson of the annual convention of the society.

2.5 Shall act as Chairperson of the Committee on National Affairs.

2.6 Shall perform such other duties that the President may assign.

Section 3. The Secretary

3.1 Shall record the minutes of the Annual Business Meeting and meetings of the Board of Trustees and the Executive Committee.

3.2 Shall maintain and safeguard the records of the Society.

3.3 Shall also keep the seal of the Society.

3.4 Shall be responsible for all communications within and outside the Society.

3.5 Shall serve as liaison officer of the Board of Trustees to the Philippine Board of Gynecologic Oncology (PBGO).

3.6 Shall prepare and submit the General Information Sheet (GIS), audited financial statement and all the required annual documents to the Security and Exchange Commission (SEC) annually.

3.7 Shall keep an up-to-date registry of all members of the Society.

3.8 Shall take charge of the day to day business of the Secretariat and shall supervise the staff thereat.

3.9 Shall act as Chairperson of the Committee on Credentials and Membership.

3.10 Shall perform such other duties as may be assigned by the President and the Board of Trustees.

Section 4. The Treasurer

4.1 Shall be the custodian of all the properties of the Society.

4.2 Shall keep updated records of the Society's assets and liabilities.

4.3 Shall collect dues and other assessments and shall promptly notify the Board regarding delinquencies.

4.4 Shall submit a periodic and an annual report of the financial status of the Society to the Board.

4.5 Shall present the approved Treasurer's Report during the Annual Business Meeting.

4.6 Shall prepare the audited financial statement at the end of the year.

4.7 Shall present the proposed Annual Budget to the Budget to the Board of Trustees for approval.

4.8 Shall act as the Chairperson of the Committee on Finance.

4.9 Shall perform such other duties as may be assigned by the President and the Board of Trustees.

4.10 Shall make an annual written report of the inventory of all assets of the Society at the end of the year.

Section 5. The Public Relations Officer

5.1 Shall be the chief liaison officer of the Society with the public including the media.

5.2 Shall be the designated spokesman of the Society except on matters that more appropriately belong to the President or the Vice President.

5.3 Shall be the editor of the Society's Newsletter.

5.4 Shall perform other functions that may be assigned to him by the Board of Trustees or the President.

Article IX. Standing Committees

"Section 1. Common Provisions:

1.1 Each standing committee shall be composed of a Chairperson and at least three (3) members.

1.2 The Chairperson shall be appointed by the President with the approval of the Board of Trustees. The members of each committee shall, upon the recommendation of the Committee Chairperson, be appointed by the President with the approval of the Board of Trustees.

1.3 Each Committee shall be chaired by a member of the Board of Trustees.

1.4 Each Committee shall submit a written report of its activities to the President at least one (1) month before the end of the fiscal year.

1.5 The Chairperson of each committee shall appoint the Secretary.

Section 2. Committee on Credentials and Membership

2.1 The Secretary of the Society shall be the chairperson of this committee.

2.2 It shall review periodically the current status of members and recommend ways to ensure active membership.

2.3 It shall accept the list of Diplomate from the Philippine Board of Gynecologic Oncology (PBGO).

2.4 It shall recommend to the Board of Trustees the candidates for Diplomate, Fellows, Affiliate Members, Life Members, Honorary Fellows and inactive members.

2.5 It shall deliberate on financial delinquency cases submitted to it by the treasurer and other violations except for ethical violations and recommend to the Board of Trustees for proper censure or disciplinary action.

2.6 It shall recommend to the Board of Trustees the reinstatement of members who have fulfilled the requirements in Article IV, Section 5.

Section 3. Committee on Continuing Medical Education

3.1 It shall arrange all scientific meetings and postgraduate courses in the National Capital Region and in the various regions of the country.

3.2 It shall coordinate its activities with the Committee on the Annual Convention and the Outreach Program of the Committee on Community Service.

3.3 It shall provide certificates of attendance with its corresponding accreditation units to meet requirements of the Professional Regulation Commission.

3.4 It may receive grants from government and non-government sources for the successful implementation of its program.

3.5 It shall ensure the appropriate Philippine Medical Association and Professional Regulations Commission accreditation of all CME activities.

Section 4. Committee on the Annual Convention

4.1 The Vice-President of the Society shall be the Chairperson of the Committee who will appoint as many members as deemed necessary.

4.2 It may receive grants from international and national government and non-government sources for the successful implementation of its program.

Section 5. Committee on the Midyear Convention

5.1 This Committee shall be responsible for the organization and conduct of the Midyear Convention.

5.2 It may receive grants from international and national government and non-government sources for the successful implementation of its program.

Section 6. Committee on Research

6.1 It shall encourage, promote, initiate, supervise and coordinate studies and researches of the Society consistent with the National Health Program.

6.2 It shall help raise funds for the successful implementation of its program. As such, it may receive grants

from international and national government and non-government sources for the successful implementation of its program.

6.3 It shall identify the Luciano S.J. Sotto Research Contest and Annual Interesting Case Contest.

6.4 It shall identify and recommend to the Editorial Board of the Philippine Journal of Gynecologic Oncology (PJGO) original scientific works for publication.

6.5 It shall help raise funds for the successful implementation of its program. As such, it may receive grants from government and non-government sources for the successful implementation of its program.

6.6 It shall provide assistance to members and residents and fellows in training for outstanding scientific work.

6.7 The members who will render services that are funded by international and national development agencies and societies for specific services and projects may receive honoraria.

Section 7. Committee on Community Service

7.1 It shall initiate, coordinate, and supervise consultancy visits to the different communities.

7.2 It shall promote, coordinate, and supervise the involvement of the members of the Society in worthwhile community service-oriented activities.

7.3 It shall coordinate with the paramedical and lay members of the chosen community for its continuing service.

7.4 It shall coordinate its activities with the Committee on Continuing Medical Education.

7.5 It may receive grants from international and national government and non-government sources for the successful implementation of its program.

Section 8. Committee on Ethics

8.1 It shall be chaired by a past president of the Society, who shall be appointed by the incumbent President of the Society. The chairperson shall choose three to five (3-5) members from the active fellows.

8.2 The Secretary of the Society shall be a member of the committee.

8.3 It shall formulate guidelines for the ethical practice of gynecologic oncology.

8.4 It shall handle disciplinary cases pertaining to ethical violations of the member and recommend to the Board of Trustees for purposes of determining the appropriate disciplinary action.

8.5 It shall extend assistance to any requesting active member and provide expert witnesses from SGOP as needed.

Section 9. Committee on Amendments

9.1 It shall propose amendments to the constitution.

9.2 It shall initiate, receive and study the proposals to amend the By-Laws and shall see to it that all proposals are sent to the Board of Trustees for appropriate action.

9.3 It shall make certain that all approved proposals are sent to the members at least 30 days before the Annual Business Meeting.

9.4 It shall make certain that such proposed amendments, as approved by the Board of Trustees, are presented for ratification to the members of the Society during the Annual Business Meeting.

Section 10. Committee on Finance

10.1 The treasurer of the Society shall be the Chairperson of the Committee.

10.2 This Committee shall control the funds of the Society and advise the Board of Trustees on all matters pertaining to financial planning and fiscal restraint as provided for in Article XIII of these By-Laws.

10.3 It shall assist the Board of Trustees in preparing the budget of the Society.

10.4 The chairperson of the committee shall call for a budget meeting for the subsequent year and present it to the next board.

Section 11. Committee on Tumor Registry

11.1 It shall supervise the collection, compilation and the annual publication of coded nationwide tumor registry in Gynecologic Oncology.

11.2 It shall formulate a standard form for compiling statistical data.

11.3 It shall ensure the confidentiality of the data collected.

Section 12. Committee on International/External Affairs

12.1 The President of the Society shall be the Chairperson of the Committee.

12.2 This Committee shall be responsible for liaising activities of the Society with the International Societies and organizations.

12.3 It shall establish cooperative and cordial relations with the international media in order to promote a wholesome public image for the Society.

Section 13. Committee on National Affairs

13.1 The Vice-President of the Society shall be the Chairperson of the Committee.

13.2 This Committee shall be responsible for fostering harmonious relationships of the Society with the various non-legislative organizations including the subspecialty societies in Obstetrics and Gynecology.

13.3 It will establish linkages and representation in government agencies and its subsidiaries and other non-government agencies and organizations of the Philippines.

13.4 It shall coordinate activities of the Society with the Subspecialty groups.

13.5 It shall determine and establish mutually acceptable and beneficial conditions and guidelines for affiliations with such groups.

Section 14. Committee on Clinical Practice Guidelines

14.1 This Committee shall be responsible for setting the standards for the general practice of gynecologic oncology and for continuously updating such guidelines in the clinical practice of gynecologic oncology.

14.2 This Committee shall be responsible for setting the standards for the general practice of Gynecologic oncology and for continuously updating guidelines in the clinical practice of gynecologic oncology.

14.3 It shall be composed of at least five (5) members of good standing and reputation who are generally known to have the necessary knowledge and experience required for the position.

14.4 This Committee shall update and publish the Society's CPG at least every three (3) years.

Section 15. Committee on Ways and Means

15.1 It shall solicit funds for all activities of the Society.

15.2 It shall perform other duties as may be required by the Overall Chairman and Convention Secretary.

Section 16. Committee on Informatics

16.1 It shall create, maintain and update the Society's website.

Section 17. Committee on Library and Archives

17.1 This Committee shall be responsible for setting-up and maintaining a library room, including, but not limited to, gathering, organizing, indexing, compiling, storing, archiving information and materials relevant to the practice of medicine, as well as ensuring that the physical and logistical requirements are therefore provided.

2.1 The Commission on Legislation shall be responsible in representing the Society in Congress, POGS and the PMA Commission on Legislation with regards to proposed bills that affect the practice of Gynecologic Oncology in particular and to the welfare of physicians in general; to this end, it must endeavour to establish and maintain a cooperative and cordial relations with the media in order to promote the Society's wholesome image.

Article XI. Constitutional Committees

Section 1. Common Provisions

1.1 The Constitutional Committees shall be the Committees on Nominations, Elections, and a Commission on Audit.

1.2 No member of a Constitutional Committee shall hold any elective position in the Society.

1.3 The Constitutional Committee shall function independently of the Board of Trustees and the Officers of the Society.

1.4 The members of the Committee will serve for two (2) years.

Section 2. Committee on Nominations

2.1 The Chairperson shall be a past President of the Society appointed by the incumbent President with the approval of the Board of Trustees.

2.2 The two (2) other members of the Committee shall be appointed by the President with the approval of the Board of Trustees. The members shall preferably be past presidents of the Society or an active fellow for at least ten (10) years.

2.3 It shall receive and screen the eligibility of prospective nominees as candidates for the Board of Trustees' in the Annual Election of the Society.

2.4 It shall follow the standard criteria in qualifying nominees for election to the BOT and have the responsibility to fill-up the number of candidates as required and provided for.

2.5 It shall submit to the Committee on Elections with copy for information to the Board of Trustees through the President, the list of qualified candidate for the preparation of the Election Brochure and publication in the SGOP Newsletter at least one (1) month before the Annual Convention.

Section 3. The Committee on Elections (COMELEC)

3.1 The Chairperson shall be a past President of the Society appointed by the incumbent President with the approval of the Board of Trustees.

3.2 The two (2) other members of the Committee shall be appointed by the president with the approval of the Board of Trustees. The members shall preferably be past presidents of the Society or an active fellow for at least ten (10) years.

3.3 The COMELEC shall administer the Election Code of the Society.

3.4 It shall be the sole judge of all protest and complaints relating to the election returns and qualifications of all members of the Board of Trustees and the Officers of the Society.

3.5 The Chairperson of the COMELEC shall conduct the election of the Officers of the Society from among the proclaimed winners for the Board of Trustees of the Society.

3.6 All decisions rendered by the COMELEC shall be final, unless, appealed to the appropriate-governing body within thirty (30) days.

Section 4. Commission on Audit

4.1 The Commission on Audit shall be composed of a Chairperson and two (2) members who shall preferably be past Treasurers.

4.2 The Chairperson and the members shall be appointed by the President with the approval of the Board of Trustees.

4.3 The Commission on Audit shall examine and audit, all accounts pertaining to the revenues, sponsorships, donations and receipts of, and expenditures, or the use of funds and property owned and held in trust for and by the Society or any of its instrumentalities.

4.4 It reviews the financial statement and report of the Treasurer prior to the Annual Business Meeting.

4.5 It shall promulgate rules and regulations, in accordance with generally accepted accounting and auditing principles, to safeguard the funds and properties and regulate expenditures of the Society.

4.6 It shall render an annual report to the Board of Trustees.

Article XII. Meetings

Section 1. Annual Meetings of the Members

1.1 The Society shall have an annual general meeting of its members every 1st week of August, preferably in a place near the principal business of the society.

1.2 Prior notice of the annual meeting of the members will be disseminated at least two (2) weeks before the annual meeting.

1.3 The order of business at the annual meeting of the members shall be as follows:

1.3.1 Proof of service of the required notice of the meeting, except when such notice is waived by the members constituting a quorum.

1.3.2 Proof of the presence of a quorum.

1.3.3 Reading and approval of the minutes of the previous annual meeting, except when such reading is dispensed with by a majority vote of those present.

1.3.4 Unfinished business

1.3.5 Report of the President

1.3.6 Report of the Treasurer

1.3.7 Election of the Trustees for the ensuing year

1.3.8 Announcement of the New Board of Trustees for the ensuing year.

1.3.9 Other matters

Section 2. Special Meetings of the Members

2.1 The Society may call a special meeting if the need arises. Prior notice of the meeting will be disseminated at least 1 week before the meeting.

Section 3. Board of Trustee (BOT) Meetings

3.1 The general meeting of the Board of Trustees (BOT) shall be held quarterly. In case of urgent matters, the Board of Trustees (BOT) may hold a special meeting anytime with prior notice at least three (3) days before the scheduled special meeting.

Section 4. Quorum

4.1 A quorum for any meeting of the Board of Trustees (BOT) shall consist of a majority of the members and a majority of such quorum may decide any question at the meeting, except those matters where the Corporation Code requires the affirmative vote of a greater than 50%.

4.2 A quorum for any meeting of the members shall consist of a majority of the members and a majority of such quorum may decide any question at the meeting, except those matters where the Corporation Code requires the affirmative vote of a greater than 50%.

Section 5. Proxy Voting of Members

5.1 Members may vote in person or proxy in all meeting of or members. Proxies shall be in writing, signed by the member and filed before the scheduled meeting with the corporate Secretary. Unless otherwise provided in the proxy, it shall be valid only for the meeting for which it is intended.

Article XIII. Elections

Section 1. Committee on Nominations and Elections

1.1. The Committee on Nominations and Elections shall be composed of three (3) past presidents. The appointment shall be each made by the Chairperson who is a past president of the

Society and two (2) members who are active members of the Society for at least ten (10) years.

1.2. The term of office of all members shall be three (3) years.

Section 2. Qualifications for Board of Trustees (BOT) Candidates

2.1. The candidate should be a fellow for a period of 5 years or more immediately prior to their election;

2.2. The candidate should be in good standing and has not been disqualified by any provisions of the By-Laws; and

2.3. The candidate should be willing to serve and work for the Society and should have accepted the nomination.

Section 3. Conduct of Elections

3.1. The members shall elect the Board of Trustees (BOT) through a secret ballot. Notice that contains list of candidates shall be sent to all members at least two (2) weeks before the scheduled election.

3.2. Members shall be entitled to one vote, and they may vote either in person or by proxy, which shall be in writing, properly notarized and filed with the Secretary of the Society before the scheduled meeting.

Section 4. Determination of Winners

4.1 The thirteen (13) candidates who receive the highest number of votes shall be proclaimed winners.

Section 5. Election of Officers

5.1 Immediately after the proclamation of the elected members of the Board of Trustees, the Board shall have an organizational meeting to elect from among themselves a President, a Vice President, a Secretary, a Treasurer, and a Public Relations Officer. It shall be decided by a majority vote of the Board of Trustees (BOT), in the presence of the members of the Committee on Nominations and Elections.

Article XIV. Funds

Section 1. Source of Funds

1.1 The funds of the association shall be derived from admission dues, annual dues and special assessments of members, gifts, donations or benefits.

Section 2. Dues

2.1 There shall be yearly dues the amount of which shall be determined by the Board of Trustees.

2.2 Non-payment of the yearly dues shall consider the member as a delinquent member and shall be a ground for removing a member from the Society's roster of members, after compliance of due notice, as provided under Section 4, Article IV of these by-laws.

2.3 Life members and honorary fellows referred to under Section 2, Article IV, as well as inactive members referred to under Article XIII, shall be exempted from payment of yearly membership dues.

Section 3. Management of Funds

3.1 The Society shall operate on a budget prepared for a fiscal year beginning January 1 and ending December 31. If, by the end of any fiscal year, the Board of Trustees shall have failed to approve the budget for the ensuing fiscal year, the budget of the preceding fiscal year shall remain in force and in effect until the new budget is approved by the Board of Trustees.

3.2 The President shall be provided a revolving fund, which may be disbursed without prior approval of the Board of Trustees but should be accounted for and audited.

3.3 Capital expenditures in excess of twenty percent (20%) of the expected annual income of the Society shall not be included in the budget, but shall need to be separately appropriated and approved by the Board of Trustees.

3.4 The Board of Trustees or the President shall not spend more than fifty one percent (51%) of the current assets of the Society without prior authority of the Society.

3.5 An external audit of all funds and properties of the Society and its instrumentalities shall be made at the end of each fiscal year by a certified public accountant or an

accounting firm which is specifically hired for this purpose, and the audited financial report shall be provided to the members annually.

3.6 No part of the net income surplus of the Society shall not be used to the benefits of any member or private individual.

3.7 In case of dissolution, the remaining assets of the Society shall be turned over to similar institutions.

Section 4. Disbursements

4.1 Withdrawal from the funds of the Society, whether by check or any other instrument shall be signed by the Treasurer and countersigned by the President, if necessary, the Board of Trustees may designate other signatories.

Article XV. The Philippine Board of Gynecologic Oncology

Section 1. Name and Objectives

1.1 There shall be, within the Society, a body called the Philippine Board of Gynecologic Oncology or PBGO. Its objectives shall be consistent with those of the Society of Gynecologic Oncologists of the Philippines.

Section 2. Functions

2.1. As a certifying body, the PBGO shall review the credentials of applicants and conduct written and oral examinations to determine their competence. Successful candidates shall be conferred the title "Diplomate in Gynecologic Oncology", which shall qualify them to be invited as Fellows of the Society.

2.2. As an accrediting body, the PBGO shall accredit training programs in Gynecologic Oncology. The guidelines and list of requirements shall be promulgated by the PBGO and approved by the Board of Trustees, which shall be based on the manual of The Philippine Board of Gynecologic Oncology.

Section 3. Composition

3.1. The PBGO shall be composed of a minimum of three (3) and a maximum of seven (7) members. The President with the approval of the Board of Trustees shall appoint all members.

3.2. The Chairperson of the PBGO shall be appointed by the President and with the approval of the Board of Trustees (BOT).

3.3. The PBGO may, from time to time, invite other members of the Society of Gynecologic Oncologists of the Philippines (Foundation), Incorporated (SGOP) or of any society as guest examiner, provided that the status of the "guest examiner" is:

- (a) Valid only for that current calendar year; and
- (b) Does not entitle him to all other rights and privileges of a regular PBGO member.

Section 4. Qualifications

4.1. Qualifications of Members

4.1.1. Only Fellows in good standing for at least five (5) years prior to the date of appointment shall be appointed to the PBGO.

4.1.2. The PBGO members must be a current or past member of an academic institution or a Gynecologic Oncology training program.

4.2. Qualifications of the Chairperson

4.2.1. Only Fellows in good standing for at least five (5) years prior to the date of appointment shall be appointed to the PBGO.

4.2.2. The PBGO chairperson must be a current or past member of an academic institution or a Gynecologic Oncology training program.

4.2.3. The Chairperson must have served in the PBGO for at least two (2) years.

Section 5. Appointment

5.1. Appointment of the Chairperson

5.1.1. The Chairperson of the PBGO shall be appointed by the President with the approval of the Board of Trustees (BOT).

5.1.2. In case the PBGO Chairperson's post becomes vacant, the SGOP President shall appoint to the PBGO a new

member who meets the requirements defined in Section 4 of Article XII and who is approved by the Board of Trustees. The PBGO members, in accordance with Section 4 of this Article, shall then elect from among themselves a new Chairperson.

5.2. Appointment of Members

5.2.1. The Board of Trustees shall appoint the PBGO members.

5.2.2. Any vacancy in the PBGO shall be filled-up by an appointee of the President and approved by the SGOP Board, provided that said appointee meets the required qualifications. He shall only serve the unexpired vacated term.

Section 6. Tenure

6.1. Tenure of Members

6.1.1. Each member shall serve a term of three (3) years and may be reappointed by the President with the approval of the Board for another term.

6.1.2. The tenure of each member shall not exceed two (2) consecutive terms.

6.1.3. A PBGO member may be removed for failure to carry out his duties and responsibilities.

6.2. Tenure of the Chairperson

6.2.1 The PBGO Chairperson shall serve a term of one (1) year. He/she may be re-appointed for a period, which shall not be more than two (2) terms.

Section 7. PBGO Chairperson

7.1. The Chairperson shall preside over the meetings of the Board.

7.2. The Chairperson shall represent the Board in all its functions.

7.3. The Chairperson shall take charge of the Board's external affairs.

7.4. The Chairperson shall assign tasks to the PBGO Secretary as he/she may deem necessary.

Section 8. The Secretary

8.1. The qualifications of a PBGO Secretary shall be as follows:

- a. He/she must be a fellow; and
- b. He/she must be in good standing.

8.2 Appointment and Tenure

8.2.1 The PBGO Chairperson, with the majority approval of the Board of Trustees, shall appoint the PBGO Secretary. He/she shall serve for a period of one (1) year and may be re-appointed for the same post for a period not more than three (3) years.

8.3 The following shall be the functions of a PBGO Secretary, to wit:

8.3.1 The Secretary shall keep and safeguard all the records of the PBGO and take care of all communications within and outside the PBGO.

8.3.2 The Secretary shall be present in all PBGO meetings but shall not have voting rights.

8.3.3 The secretary may perform such other jobs per instruction of the PBGO Chairperson.

Section 9. Fees

9.1 The PBGO shall determine the fees for the examinations and accreditation on a yearly basis. All fees and revenues accruing to the PBGO shall be remitted to the SGOP. The SGOP shall finance all the expenses of the PBGO.

Section 10. Compensation

10.1 No monetary compensation shall be given to any PBGO examiner. However, the SGOP Board of Trustees may determine a "guest examiner" who is not an SGOP regular member. He/she may be given an honorarium.

Article XVI. Philippine Journal of Gynecologic Oncology

Section 1. Objectives

1.1 It shall be the official journal through which gynecologic oncology research and other scientific investigation, case studies, and recent guidelines shall be disseminated.

1.2 Winning papers in the Luciano S.J. Sotto Research and Annual Interesting Case Contest shall be invited to be published in this journal.

Section 2. Composition

2.1 The editor and editorial board are appointed by the President.

2.2 The Editorial Board shall run the Journal and endeavour to maintain an editorial policy that shall be consistent with the aims and objectives of the Society.

2.3 It shall be composed of eight (8) members which shall include an Editorial staff consisting of:

- a. One Editor-in-Chief
- b. Two Associate Editors
- c. One Business Manager
- d. Four (4) Editorial Board Members or Peer Reviewers

2.4 It shall be advised by the Editorial Consultants which include the incumbent President and the past Editors-in-Chief.

2.5 All members of the Editorial Board shall be Fellows of good standing.

2.6 They shall be appointed by the President with the approval of the Board of Trustees after due consideration of the recommendation of the incumbent President.

Section 3. Tenure of Office

3.1 The Editor-in-Chief shall serve for a term of two (2) years without prejudice to re-appointment.

3.2 Senior and Junior Associate Editors shall serve for two (2) years in their respective positions without re-appointment.

3.3 The other twelve members of the Editorial Board shall serve for two (2) years.

3.4 The Business Manager shall serve for a term of two (2) years without re-appointment.

Section 4. Compensation

4.1 No member of the Editorial Board, Staff, and Consultants shall receive any monetary compensation for services rendered.

Article XVII. Inactive Status

Any fellow or Affiliate Fellow may apply for an "Inactive Status" and shall be exempt from payment of yearly membership dues without losing the right to attend all SGOP activities, provided the following requirements are present:

- a. He/she is not in active practice of his specialty due to old age, disability or migration;
- b. He/she filed a written request to the Board of Trustees for inactive status; and
- c. The fellow's request is approved by majority vote of SGOP Board members.

In case of reinstatement, the inactive Fellow or Affiliate Fellow shall file his/her written request for reinstatement, and the same shall be approved by the majority vote of the SGOP Board members.

Article XVIII. Amendments

Any provision of this By-Laws may be amended by the Society only during the Annual Business Meeting. All proposed amendments shall be submitted to the Secretary and, upon approval by the Board, shall be disseminated to the members at least one (1) month before the Annual Business Meeting. An affirmation vote by 50 percent plus one of the total number of members' present shall mean approval of the proposed amendment.

The proposed amendments will be presented during the mid-year convention for presentation to the general members.

Article XIX. Miscellaneous Provisions

Matters not covered by the provisions of this by-laws shall be governed by the provisions of the Corporation Code of the Philippines.

Article XX. Effectivity


"Adopted this ____ day of _____, 2016 in _____ by the affirmative vote of the undersigned members of the association in special meeting duly held for the purpose."

XXXX


IN WITNESS WHEREOF, we have hereunto set our hands this 3rd day of August, 2016, in the _____, Philippines.

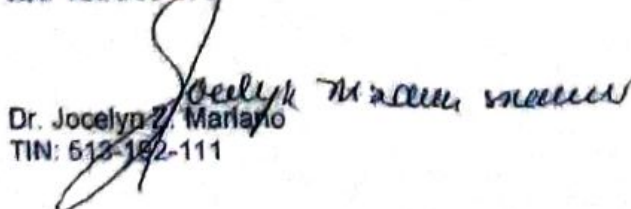
BOARD OF TRUSTEES


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Dr. Mary Christine F. Palma
TIN: 111-233-036


Dr. Maria Julieta V. Gempjar
TIN: 186-556-235


Dr. Jean Anne B. Toral
TIN: 186-556-179

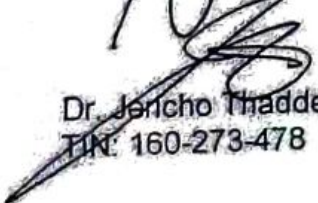

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Dr. Manuel S. Manabat
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Dr. Filomena S. San Juan
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Dr. Maria Lilibeth L. Sia Su
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COUNTERSIGNED:


Maria Julieta V. Germar, MD
CORPORATE SECRETARY